

CFDF Corporation

Minutes of Meeting

Tuesday, May 13, 2008 at 6:00 pm

(April, 2008 Regular Board Meeting)

I. Call to Order: Meeting was called to order at 6:00 pm.

II. Roll Call: All Board members were present. Also present were, Tony Ventetuolo, Wayne Salisbury, Tammy Novo and Chris Orton.

III. Secretary's Report: On a motion by Maurice Brousseau seconded by Augie O'Connor the Board voted 5-0 to accept the minutes of the March, 2008 Regular Board meeting held on April 8, 2008.

IV. Treasurer's Report: On a motion by Maurice Brousseau seconded by Casey Andrade, the Board voted 5-0 to accept the March, 2008 financials as presented by CFO, Tammy Novo.

V. Executive Session: On a motion by Gene Racquier seconded by Maurice Brousseau the Board voted 5-0 to go into Executive Session at 6:10 pm to discuss security issues, litigation and personnel issues. The Board came out of Executive Session at 7:30 pm and voted 5-0 to seal the minutes of the Executive Session on a motion by Maurice Brousseau seconded by Gene Racquier.

VI. Old Business:

a Bank of America Operations Account: The Bank of America Account activity sheets for the month were presented to the Board, showing a balance of approximately \$358,180.00. Also discussed were Mr. Ventetuolo's discussions with TD Bank North relative to a \$1M line of credit. The financial section is currently putting together the appropriate documentations to be presented to TD North in an effort to move forward with securing a line of credit and the possibility re-establishing TD Bank North as the operations working bank.

b. Staff Raises: It was reported that staff raises for correctional officers retro-active to August 1, 2007 and counseling and administrative staff retroactive to November, 2007 were paid during the first week of May, 2008. The average payment was approximately \$650.00.

c. ULP Hearing: Mr. Ventetuolo discussed the results of the 04/22/08 hearing at the RI State Labor Relations Board relative to unfair labor practices. Testimony was begin, however, this will be a long dragged out process. The next scheduled meeting will not take place until sometime in August or September, 2008. It was noted that the labor attorney for the Board will subpoena the personnel records of Dina Peccia relative to her being barred from the Department of Corrections ACI when she worked for Spectrum.

d. Per Diem Process: Mr. Ventetuolo discussed the positive movement based upon his discussions with the Office of Detention Trustee and getting their assistance to move forward with BICE on a per diem adjustment. A comprehensive package was going out today

relative to requested information. It was also noted that a draft audit from Batchelor, Frechette will be submitted in an effort to use that as a benchmark.

e. ACA Rating Appeal: Mr. Ventetuolo and Wayne Salisbury reported that the one standard that was not met during the ACA audit has been addressed. The shower heads have been installed and an appeal along with pictures and other documentation is being forwarded to the ACA.

f. Contract Amendment: After discussion of the contract amendment, management and the Board asked that a special meeting be scheduled for next week to review the contract amendment.

g. Website Update: Mr. Ventetuolo discussed moving forward with RDW Group to update the website to make it reflect the newly expanded facility and also incorporate in that process an inmate video, which would be used for orientation of new detainees into the facility. The general budget for this program is \$25-\$35,000.00.

VII. New Business:

a. Kelly Vending Report: Report for the first quarter 2008 was presented to the Board showing revenue in the amount \$909.00.

b. Global Report: The Global report for the period of February and March, 2008 included payment of \$45,300.00. It was also noted that a \$60,000.00 letter of credit which Chris Orton had sought has been

received by the facility.

c. Governor's Executive Order : Mr. Ventetuolo discussed his directive to implement the Governor's Executive Order as it relates to immigration. Particularly the directive calls for three areas 1) and e-verification for all subs to register, 2) Certification from each subcontractor and vendor that no illegal aliens are working for their company and 3) Insurance certificates noting worker's comp and other insurance coverage is being requested by all sub-contractors and vendors. It was noted that a copy of this directive was sent to the Governor's office.

d. Worker's Comp Audit: It was noted that a Workers Comp audit had been completed on all positions. The results of the audit, as a result of a larger payroll than had previously anticipated, resulted in approximately a \$75,000.00 increase. The facility is now reviewing all classifications made to determine whether or not we can appeal some of the higher categories under the workers comp classifications.

e. CF Case Working Issue: Mr. Ventetuolo discussed his discussions with a Board member from the Street Worker Program in an effort to see if the Wyatt could be of any assistance to the City of Central Falls relative to supplementing efforts by in-kind services and/or funding a Street Worker position. As the Corporation's financial picture becomes clearer in the next few months, the Wyatt will take part in some of these efforts. It was also mentioned that a summer work program is also a possibility. This will be ongoing over the next several months in an effort to aid the community with their issues.

f. How's My Driving Program: Tammy Novo discussed the limitation

of the How's My Driving Program recently instituted and a sample of how the program works.

g. ACA/Wyatt University Initiative: Mr. Ventetuolo reported that the Arnold Group will be submitting a report next week that will be comprehensive in terms of college and universities and their offerings, other programs available and a list of potential courses and activities that could be offered at the Wyatt facility.

h. Immigration Article: An article relative to the increased number in deportation and the increased budget for BICE from \$640M to \$950M for housing was provided to the Board.

i. Meeting: Noted that the regular May, 2008 Board meeting is scheduled for Tuesday, June 10, 2008 at 6:00 pm.

VIII. Other

a. Requisitions: On a motion by Maurice Brousseau seconded by Augie O'Connor the Board voted 5-0 to pay for the requisitions as listed.

VIII. Adjournment: On a motion by Maurice Brousseau, seconded by Casey Andrade the Board voted 5-0 to adjourn at 8:00 pm.